

Supportive Employment Job Coaches

Community Living Upper Ottawa Valley (CLUOV) is currently recruiting for six Supportive Employment Job Coaches (summer student positions). The anticipated start date for these positions is May 14, 2018.

CLUOV is a dynamic, innovative organization that supports local adults with developmental disabilities. Our vision is to assist in building an inclusive community, where individuals with developmental disability are included in community life. The support we provide to individuals includes: assistance with employment, day supports, housing and independent living, community supports and respite care. 2018 marks our 60th anniversary.

Duties

The Supportive Employment Job Coaches will assist youth with disabilities to find and maintain paid summer employment. The Coaches will work with a person with a disability and together they will seek summer employment opportunities for that individual. Once employment is attained, the Coach will assist the individual to learn and perform the job tasks to the employer's satisfaction.

Qualifications

- Must be returning to post-secondary education in the fall
- Experience working as part of a team with exceptional communication skills
- Good organizational skills
- A passion for serving others and helping them achieve opportunities
- Skills in MS Office, email and the internet
- Enjoy working with people

Additional Information

Applicants can submit their detailed resume and cover letter by email in MS Word or PDF Format, or it can be delivered in person to our main office.

Deadline for applications: April 20, 2018.

Community Living Upper Ottawa Valley is committed to developing an inclusive, barrier-free selection process and work environment. If contacted in relation to the selection process, please advise us of accommodation needs to enable you to be assessed in a fair and equitable manner.

We thank all candidates for their interest. Only those selected for an interview will be contacted.

Contact

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