

PERMANENT FULL TIME SUPERVISOR

The Supervisor position involves leading and directing a team of staff providing individualized supports and services to individuals who have intellectual disabilities, and actively participating in a progressive management team responsible for the overall operation of Community Living Upper Ottawa Valley. A significant commitment of time and effort is required to succeed. CLUOV is a designated French Language Services agency.

The ideal candidate will possess:

- Completion of relevant degree or diploma in social service or human service sector, preferably relating to people with disabilities
- Minimum of 2 years' demonstrated effective supervision in a human service agency preferably in a unionized environment
- Demonstrated leadership, organizational and operational skills
- Staff scheduling experience
- Finance and budget management experience
- Strong familiarity with Quality Assurance Measures and Personal Outcome Measures
- Excellent oral, written and analytical skills
- Proficiency in French/English preferred

Other Requirements:

- Commitment to individualized approaches to service delivery and accountability
- Commitment to Community Living's goal and vision
- Strong computer skills and experience with scheduling software
- Valid driver's license and access to a reliable vehicle
- Certification in CPR/First Aid
- Ability to work flexible shift hours including weekends and evenings

Salary: \$26.30 - \$27.66 per hour and includes a comprehensive benefit plan and OMERS pension

Apply in writing by May 11, 2015 to: P.O. Box 1030, Pembroke, ON K8A 6Y6
info@communitylivingupperottawavalley.ca

We thank all candidates for their interest, however, only those selected for an interview will be contacted.